

**To:** Cabinet, Archives  
**From:** Candy Horton  
**Subject:** Minutes of February 18, 2014 Cabinet Meeting  
**Date:** February 18, 2014

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**Members Present:** Anderson, Bohnet, Cannell, Collins, Depta,  
Doherty, Hutchins, Ives, Jbara, Johnson and Schlack

**Members Absent:** Bertch

**Staff Present:** Horton

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### **Approval of the Minutes**

The Minutes of February 11, 2014 were approved as amended.

### **Discussion and Action Items**

- Inclusivity
  - Focus Groups for students met last week
  - All data to be analyzed and presented in the spring.
- CMOP 2070 – 2nd reading Use of Facilities – MOTION was made, SECONDED, and MOTION CARRIED.
- Higher Learning Commission – planning continues – they will visit KVCC in 2015 – dates to be determined.
- Cell Tower Technician Academy –planned for this year.
- Classes on weekends/buildings open – postponed until next week.
- Summer Hours – start date May 16 at 5:00 p.m. through August 22, 2014. Hours will be 7:30 am – 5:00 pm with ½ hour lunch Monday through Thursday with the college being closed on Friday. Some areas of the college will have other hours as posted.
  
- Travel –
  - Aubrey Hardaway to attend the Game Developers Conference in San Francisco, California, March 19-21, 2014.
  - Amy Louallen to attend “Moving HR from Transactional to Strategic: Becoming an Effective HR Business Leader” in Chicago, Illinois, April 8-9, 2014.
  - Dennis Bertch and Steve Cannell to attend the Higher Learning Commission Annual Conference in Chicago, Illinois on April 10-14, 2014.
  - Jason Kovacs to attend the AITP National Conference in Atlanta, Georgia on April 9-13, 2014.
  - Cristina Miller to attend the Phi Theta Kappa International Convention in Orlando, Florida on April 24-26, 2014.
  - Mike Schulte to attend The Missing Child Training (Amber Alert) at Grand Rapids Community College in Grand Rapids, MI on March 11-12, 2014.
  - Paul Farber, Al Henderson, Mike Schulte and Todd Weston to attend Legal Update course in Lawrence, MI on March 20, 2014.
  - Tim Hulinec to attend PPCT Defensive Tactics Instructor Course in Sturgis, MI on April 7-11, 2014.

- Mike Descheneau, Tim Hulinec, Rick Ives, Tim Lepper and Joe Pineda to attend Legal Update course in Allegan, MI on April 28, 2014.
- Cindy Buckley, Tom Sutton, Lief Doezema, and Kevin Miller to attend the annual American Wind Energy Conference in Las Vegas, Nevada on May 5-8, 2014.
- Grants
  - Pre-proposal for Sustain Our Great Lakes/Portage Creek habitat and site restoration (Health Focused Campus).
  - American Association of College and Universities: “Increasing Diversity and Enhancing Success in Engineering and Applied Sciences through Course Level Reform” (Teaching to Increase Diversity and Equity in STEM). Western Michigan University is leading this proposal with KVCC as a sub-contractor. To develop culturally sensitive pedagogy in the CIS curriculum to increase females and under-represented minorities in the profession.

### **Personnel and Operations**

- Kudos! were given to the following:
  - Kathy Johnson for working on the Sustain Our Great Lakes Grant pre-proposal.
  - Coach Ron Welch for his 400<sup>th</sup> win in his 19-year tenure at KVCC.
- Reality Check
  - none
- Hires/Resignations/Retirements
  - PT Molly Brooks resigned effective February 28, 2014

### **Other**

- After hour’s exception request – Sunday, March 16 from 4:30-6:30 pm for the American Sign Language Social in the Student Commons Forum.
- After hour’s exception request – March 21, 2014 from 6:30 – 8:30 pm for a performance by the Anderson Twins in the Dale Lake Auditorium.
- Public Safety is reviewing requirements for the Violence Against Women Act (VAWA). This will require training for all Campus Security Authorities and some policy adjustments.
- Science Olympiad – March 3 – looking for volunteers to hand out awards– contact Terry Hutchins.
- Criminal Justice Training Consortium – free one day training for school officials and law enforcement officers – Juvenile Homicide and Juvenile Mass Murder - May 21, 2014 in Grand Rapids, MI.
- Use of our facilities by NAPA on March 4 from 6-10 p.m. is being coordinated via Larry Taylor for our automotive program.

**Next Meeting** – The next regular Cabinet meeting is scheduled for:  
**Tuesday, February 25, 2014 at 8:00 a.m. in the Board Room, 3365.**